



## Request for Reconsideration of Library Materials

The material at issue should be read, listened to, or viewed in its entirety by the patron. This form should be filled out completely to receive consideration by the Library Board of Trustees. At its next meeting, the Library Board will examine the challenged material(s) and review the complaint. Within 30 days, the Library Board will decide either to retain the material(s) in the collection or to remove the material(s) from the collection.

Please describe the item in question as fully as you are able:

Title: \_\_\_\_\_

Author(s): \_\_\_\_\_

Publisher: \_\_\_\_\_

Format (book, recording, etc.): \_\_\_\_\_

Call Number or location in the Library: \_\_\_\_\_

Please state the action you wish taken on this item:

☐ Remove it from the Library

☐ Shelf it elsewhere

☐ Other (please specify): \_\_\_\_\_

Please explain your request and how such an action would improve the Library's service to the community:

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Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

If you are acting as a spokesperson for a group or association, please name the group you represent:

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